



A Word from the Assessor

Dear Property Owner,

As of January 1, 2004 New Mexico law requires the disclosure of “residential” sales information to the County Assessor. This must be accomplished by filing a notarized affidavit at the County Assessor’s Office within 30 days of the date of filing a deed, real estate contract or memorandum of real estate contract with the County Clerk.

The information is to be used for statistical and analytical purposes and will assist us in determining fair market value of all residential properties. It will also help to ensure fair and equitable property tax assessments for all taxpayers throughout our county. **All information collected is required to be kept confidential with the Assessor’s Office and will not be made available as public information.**

The affidavit is only required for property that is deemed “residential”. Residential property is defined as property consisting of one or more dwellings together with appurtenant structures, the underlying land, and a quantity of land reasonably necessary for parking and other uses that facilitate the use of a dwelling and appurtenant structures. “Dwellings” include both manufactured homes and other structures when used primarily for permanent human habitation.

My staff and I are available to answer any questions regarding the law, or to provide free notary service for this purpose. You may visit my office or contact us by telephone at (505) 647-7400 Monday through Friday, 8 a.m. to 5 p.m., except on holidays.

Thank you for your cooperation.

Eugenia (Gina) Montoya Ortega,

County Assessor