

## “SOLE SOURCE” PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department name: FLEET

1. Name of product or service: GM Parts and Labor
2. Name of product manufacturer: General Motors/Chevrolet
3. Name of “sole” product supplier or service provider: Bravo Chevrolet
4. Describe in general terms the product/service you are requesting and the intended application.

**These are OEM parts and labor for County owned GM vehicles.**

5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.

**Bravo Chevrolet is the only GM/Chevrolet OEM parts and labor dealership in town.**

6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation).

**Bravo Chevrolet is the only GM/Chevrolet OEM parts/labor dealership in town. It is not cost effective or efficient to get delivery of parts and labor from out of town vendors.**

7. What product supplier or service provider has your Department used until now to satisfy similar requirements?

**Bravo Chevrolet has always been the source of GM/Chevrolet OEM parts and labor.**

 02-19-19

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Signature of Department Head Date

(Attach Quote and Use Additional Sheets As Necessary)

\*\*This form is used by Purchasing Department to determine if a “Sole Source” procurement criterion is met.  
Completing this form does not guarantee approval of this type of procurement.

Dona Ana County Bid Transmittal Cover Sheet

Bid # 17-0050 TITLE: Re-Bid OEM Chevy Parts

Due Date/Time: June 6, 2017@ 2:00 pm Location: 845 N. Motel Blvd, rm. 2-130, Las Cruces, NM 88007

Procurement Officer: Email: isabelr@donaanacounty.org

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As applicable, all items below must be completed in full. Failure to complete may be grounds for Disqualification.

Legal Name of Submitting Organization <u>Bravo Chevrolet-Cadillac</u>			
<i>Person authorized to negotiate and contractually obligate the Organization:</i>			
Name	<u>Richard Archuleta</u>	Title	<u>Parts Manager</u>
Email	<u>rarchuleta@bravochevrolet.com</u>	Phone	<u>575-527-3844</u> Cell <u>N/A</u>
Street Address	<u>1101 S Main St.</u>		
City / State / Zip	<u>Las Cruces NM 88005</u>		
<i>Alternate Contact Information:</i>			
Name	<u>N/A</u>		
Title	_____		
Email	_____	Phone	_____ Cell _____

NM in State Resident Preference Number (copy must be attached)	_____
NM Resident Veteran's Preference Number (copy must be attached)	_____

- On behalf of the submitting organization above:
- I accept all Terms and Conditions Governing this Procurement as required.
  - I acknowledge receipt of any and all amendments to this Bid. 1
  - I have read and concur with the terms and conditions of the County's contract documents, and, if objections, I have provided suggested alternative language in my response.
  - I concur, as applicable, that submission of this bid constitutes acceptance of Evaluation Factors.
  - I concur, as applicable, to FOB Point: Destination, Las Cruces, New Mexico, acknowledge brand names and numbers are for reference only, that equivalents will be considered and that I must be prepared to furnish complete data to prove product(s) meet or exceed specifications.
  - Our organization is committed to and will comply and act in accordance with the following:
    1. Federal Executive Orders relating to the enforcement of civil rights;
    2. New Mexico State Statutes and County of Dona Ana Ordinances regarding enforcement of civil rights;
    3. Federal Code, 5 USCA 7201 et. seq., Anti-discrimination in Employment;
    4. Executive Order No. 11246, Equal Opportunity in Federal Employment;
    5. Title 6, Civil Rights Act of 1964; and
    6. Requirements of the Americans with Disabilities Act of 1990 for work performed under this contract.

[Signature] Parts Manager 6/5/17  
Authorized Signature Title Date

Contract Section II - Attachment B

**BID COST SCHEDULE**

ORGANIZATION NAME: Braw Chevrolet-Cadillac

I. TOTAL CONTRACT NOT TO EXCEED \$ Indefinite Quantity

II. PAYMENT SCHEDULE

Payments will be made in accordance with Article 5 – Section I of this Agreement. (Purchasing Department must approve any other financial agreements in advance)

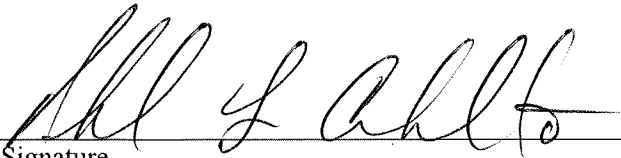
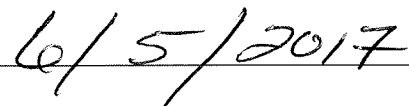
**CHEVROLET PARTS & LABOR**

PARTS	DISCOUNT
Rack & Pinion	10-30%
Power Steering Pump	↓
Alternator	
AC Compressor	
AC Condenser	
Water Pump	
Shock/Struts	
Window Motors	
Brake Pads – Front/Rear	
Brake Rotors – Front/Rear	
Fuel Pump	
Wheels	
TPMS Sensors	
Cooling Fan	

Labor rate: \$ 95.65 per hour

Discount on parts not previously listed: 10-30 %

**Note: Pursuant to 13-1-149 of the State Procurement Code the County will not accept bids that indicate a price that is a cost plus a percentage of cost.**

   
Signature \_\_\_\_\_ Date \_\_\_\_\_

JUSTIFICATION FOR UNIT VALUE OF SERVICE CALCULATIONS: Pursuant to DAC Bid # 17-0034