

“SOLE SOURCE” PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department Name: Health & Human Services Department

1. Name of product or service: Financial assistance for patients with Cancer, for non-medical needs.
2. Name of product manufacturer: Cancer Aid Resource and Education, Inc. (CARE)
3. Name of “sole” product supplier or service provider: Cancer Aid Resource and Education, Inc. (CARE)
4. Describe in general terms the product/service you are requesting and the intended application.

Doña Ana County Health and Human Services (HHS) would like to purchase services from CARE to provide financial assistance to recently diagnosed patients with cancer who are Doña Ana County residents and qualify for their program. Financial assistance provided will be for non-medical needs, basic living needs, and medical travel.

5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.

Financial assistance is provided for Doña Ana County residents recently diagnosed with any type of cancer and their family for the patient to concentrate on treatment, healing, recovery, and survival.

6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses, and other documentation).

HHS researched local agencies that provide **financial assistance for patients with cancer for non-medical needs**. Cancer Aid Resource & Education, Inc. (CARE) was the only service provider that offers this unique service. Other service providers listed are

limited to service area or type of cancer patients have. (CARE proposal and New Mexico Cancer Support and Treatment 2022 Directory are Attached)

Cancer Aid Resource & Education, Inc. (CARE) 118 S. Water Street, Las Cruces, New Mexico, 575-649-0598, www.carelascruces.org. A nonprofit organization, operating as a volunteer group, serves the **people of Las Cruces and Doña Ana County**. Our CARE Support Program helps eligible patients at the onset of a major cancer diagnosis and provides financial assistance for **non-medical** needs, and basic living needs for a defined period. Financial assistance includes gas cards to get treatment, other transportation needs, groceries, nutritional supplements, self-pay health insurance, utilities, rent or mortgage payments, telephone, etc. If the treatment requires medical travel outside of the county, CARE helps with lodging, airfare, meals, gas cards, parking, etc.

Cancer Foundation for New Mexico P.O. Box 5038 - Plaza Entrada • Santa Fe NM 87502 • Tel: 505-955-7931 Fax: 505-955-7003 Email: barbara@cffnm.org • www.cffnm.org • Facebook: www.facebook.com/cffnm

The Cancer Foundation for New Mexico is a local foundation created for patients with cancer and their families - **funding travel, lodging, groceries & support groups**; services often make a difference in access to treatment and provide trained volunteers offering aid, comfort, and translation services to all. Its mission is to help save lives by providing the needed support to enable every **northern New Mexican** with cancer to access treatment in Santa Fe.

The Gynecological Cancer Awareness Project PO Box 4524 • Albuquerque, NM 87109, Tel: 505-610-9300 Contact: Amy Gundelach Email: info@thegcap.org www.theGCAP.org

The **Gynecological Cancer** Awareness Project is to empower women who are fighting gynecological cancer by providing education and support - helping them to live a healthy and inspired life. Our vision is to lead the progressive transformation of gynecological cancer care and support in New Mexico. We provide gynecological cancer education through classes and a library, as well as, monthly social groups for patients to connect and have peer support. Financial assistance is given to eligible patients in New Mexico, for such **non-medical** expenses as rent, mortgage, child care, gas, utilities, and transportation. Payments are made directly to a third party.

Gila Regional Cancer Center, Silver City 1313 E 32nd St. • Silver City, NM 88061 • Tel: 575-538-4009 Contact: Ron Green • www.grmc.org

Gila Regional Cancer Center in partnership with UNM Comprehensive Cancer Center is your strongest team to conquer cancer. Whether you have just received a new diagnosis or you are already receiving treatment and want a second opinion, our devoted team is here to help you manage the disease and its side effects with the latest technologies and state-of-the-art treatment options. Patient-centered treatment is important to us, so our services include resource navigation, financial counseling, and financial assistance for the non-medical needs for patients who qualify. We are here to help assist in any way necessary to guide you and your loved ones through your cancer journey. Our

compassionate and friendly staff is dedicated to ensuring that each patient receives the highest quality of care.

New Mexico Cancer Center Foundation 4901 Lang NE • Albuquerque, NM 87109 •
Tel: 505-828-3791 • Fax: 505-857-8455 Contact: Jess Quiring • Email:
jessq@nmohc.com www.nmcancercenterfoundation.org

The New Mexico Cancer Center Foundation is dedicated to supporting our **patients' non-medical** needs during their battle against cancer. We establish assistance and educational programs to meet the financial, emotional, and psychological needs of patients. **We grant eligible patients from the two New Mexico Cancer Center Locations: Albuquerque and Gallup,** financial assistance with their **non-medical** expenses such as rent, gas, groceries, utilities, and transportation. We also have free support and education programs that are open to any cancer patient in the community. Please contact us for a list of programs we offer.

7. What product supplier or service provider has your Department used until now to satisfy similar requirements?

Cancer Aid Resource & Education, Inc. (CARE) was the non-medical financial assistance service provider for patients with cancer. HHS contracted with CARE in FY 20 and FY 22 to provide services to residents of Doña Ana County.

Norberto Godina

5/9/2022

Signature of Department Head

Date

(Attach Quote and Use Additional Sheets As Necessary)

**This form is used by Purchasing Department to determine if a "Sole Source" procurement criterion is met. Completing this form does not guarantee approval of this type of procurement.



PROJECT PROPOSAL

April 27, 2022

Doña Ana County
 Health and Human Services
 845 N. Motel Blvd., Las Cruces, NM 88007

HEALTH-RELATED PUBLIC SERVICES PROPOSAL	
Name of Organization: CARE – Cancer Aid Resource & Education, Inc.	
Address/City/State/Zip: 118 S. Water Street, Las Cruces, NM 88001	
Phone: 575-649-0598	Fax: N/A
Primary Contact Information:	Alternative Contact Information:
Project Manager: Yolanda “Yoli” R. Diaz	Alternative Contact: Nancy Sipes
Title: President/Executive Director/Patient Advocate	Title: Grant Writer
Phone: 575-649-0598	Phone: 858-449-8004
Email: yolidiaz6@msn.com/yoli@carelascruces.org	Email: nancyjsipes@gmail.com
Fax: N/A	Fax: N/A
PROJECT NAME: CARE Support Program	
AMOUNT REQUESTED: \$25,000 – Term July 1, 2022 to June 31, 2023	
NEEDS STATEMENT: Considering Doña Ana County's high cancer mortality rate, proximity to the US-Mexico border, its large Hispanic population, lower income levels and higher poverty rate, it is crucial to address the need to reduce the cancer health disparities in Doña Ana County.	
PROJECT SUMMARY:	
CARE – Cancer Aid Resource & Education, Inc. serves the people of Las Cruces and Doña Ana County. CARE offers “hands on” support for the individual and family dealing right here, right now with the reality of cancer. CARE’s CARE Support Program helps with financial assistance for non-medical needs, basic living needs. Financial assistance includes: gas cards to get to treatment, other transportation needs, groceries and nutritional supplements, self pay health insurance, utilities, rent or mortgage payments, telephone, etc. If treatment requires medical travel outside of the county, CARE helps with lodging, airfare, meals, gas cards, parking, etc. Assistance is provided so that local cancer patients can concentrate on treatment, healing, recovery and survival. If our assisted cancer patient dies from cancer and they have no life insurance or enough funds, we will assist with cremation.	
OBJECTIVES OF THE PROJECT:	
Cancer brings devastation to individuals and families, yet the suffering goes far beyond diagnosis and treatment. For low and middle income families, cancer can result in a financial burden so profound that the National Cancer Institute has coined the term “financial toxicity” to describe the financial crisis of a cancer diagnosis. This financial burden doesn’t just create high rates of emotional distress; it also negatively affects patient outcomes and quality of life for the whole family. CARE is about helping the people of Doña Ana County <u>today</u> , local people recently diagnosed with any type of cancer and in treatment to cure, shrink or stop the progression of their cancer. CARE created the CARE Support Program to help on the onset of a major cancer diagnosis and provide financial assistance for a defined period. Currently, CARE’s client base is ~60-65% of Doña Ana County residents. CARE will assist recently diagnosed eligible cancer patients residing in Doña Ana County with a maximum financial assistance cap amount of \$2,500 per patient, with the option of additional assistance provided for extreme hardship circumstances on a case by case basis. Cancer patients will be served month per month as needed. Doña Ana County funds of \$25,000 will be disbursed as follows: CARE will financially assist cancer patients who are residents of Doña Ana County and in active treatment on an “as needed” basis with the full \$25,000 requested. Up to 10+ patients per month can be served throughout the year. Most patients will complete the program when cap is reached for approved expenses. New patients may enter the program at any time. CARE can provide monthly accounting and data of county patients served with the \$25,000 requested.	

Respectfully Submitted,

President/Executive Director