

## "SOLE SOURCE" PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department name: CRRVA

1. Name of product or service: SLUDGE DISPOSAL SITE
2. Name of product manufacturer: CAMINO REAL LANDFILL
3. Name of "sole" product supplier or service provider: "
4. Describe in general terms the product/service you are requesting and the intended application.  

LANDFILL LOCATED IN SUNLAND PARK  
ACCEPTS SLUDGE FOR DISPOSAL
5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.  

NO OTHER LANDFILLS IN AREA...  
CLOSEST ARE BLUNT (30.1 miles)  
CORRALITOS (53.7 miles)
6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation).  

COMMON KNOWLEDGE OF AREA  
LANDFILLS
7. What product supplier or service provider has your Department used until now to satisfy similar requirements?

HAVE USED CAMINO REAL  
LANDFILL SINCE 80'S



Signature of Department Head

7/11/13  
Date

(Attach Quote and Use Additional Sheets As Necessary)

\*\*This form is used by Purchasing Department to determine if a "Sole Source" procurement criterion is met.  
Completing this form does not guarantee approval of this type of procurement.



**DOÑA ANA COUNTY PURCHASING DEPARTMENT  
INTER-DEPARTMENTAL MEMORANDUM**

<b>TO: Procurement File</b>	<b>DATE: August 26, 2013</b>
<b>FROM: Donald E. Bullard, Purchasing Manager</b>	<i>DEB</i>
<b>SUBJECT: Sole Source Procurement Determination</b>	

Section 13-1-126 NMSA 1978 states in pertinent part that "A contract may be awarded without competitive sealed bids regardless of the estimated cost when the state purchasing agent or a central purchasing office makes a determination, after conducting good-faith review of available sources and consulting the using agency, that there is only one source for the required service, construction or item of tangible personal property."

The Purchasing Department has:

- Reviewed the justification submitted to this office;
- Reviewed the steps taken by the User Department in "conducting a good-faith review of available sources";
- Reviewed the Vendor's Sole Source letter;
- Conducted research on other firms offering similar products.
- Posted the Intent to Award Sole Source on the County website

The Purchasing Department after reviewing the CRRUA's Sole Source Justification Form has determined that Camino Real Landfill is the Sole Source landfill located in Sunland Park. The Intent to Award Sole Sourcing Purchasing was posted on the County website on 07/25/2013. The requested purchase of landfill services may be procured from Camino Real Landfill by the Camino Real Regional Utility Authority.

LANDFILL S

Corralitos Landfill  
14535 Robert Larson Blvd.  
Las Cruces, N.M. 88004  
(575)528-3800

104 miles round trip @ \$1.50 price to haul=\$156.00  
\$24.80 per ton @ Gate

Camino Real Landfill  
P.O. Box 580  
1000 Camino Real Blvd.  
Sunland Park, NM 88063  
(575)589-9440

6.6 Miles round trip @ \$1.50 price to haul=\$9.90  
\$28.17 + NMGRT