



DOÑA ANA COUNTY PURCHASING DEPARTMENT
MEMORANDUM

TO: Procurement File	DATE: September 18, 2013
FROM: Donald E. Bullard, Purchasing Manager	
SUBJECT: Emergency Procurement Determination	

The DAC Health and Human Services Department is requesting approval of emergency procurement for case management and consulting services after the La Union flood disaster.

Section 13-1-127 NMSA 1978 states in pertinent part "An emergency condition is a situation that creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- (1) the functioning of government;**
- (2) the preservation or protection of property; or**
- (3) the health or safety of any person (13-1-127 NMSA)."**

The Health and Human Services Department followed the correct procedures and provided the Purchasing Department with the required documentation.

The Purchasing Department has determined that not immediately interviewing, assessing and proving case management could have seriously threatened the health of La Union residences. The emergency purchase from Esperanza is hereby approved. The emergency purchase was posted on the County website on 09/19/2013.

Don Bullard

From: Sue Padilla
Sent: Wednesday, September 18, 2013 2:40 PM
To: Jamie Michael; Don Bullard; Jenny Torres; Gracie Rios
Cc: Silvia Sierra
Subject: RE: prof services memo

Approved

M. Sue Padilla
Interim County Manager
575-525-6193

From: Jamie Michael
Sent: Wednesday, September 18, 2013 2:18 PM
To: Don Bullard; Jenny Torres; Gracie Rios
Cc: Sue Padilla; Silvia Sierra
Subject: prof services memo

Memo

To: Don Bullard
From: Jamie Michael
CC: Sue Padilla and Silvia Sierra
Date: 9/18/2013
Re: Emergency case management and consultation Services

Doña Ana County coordinated a response effort to assist people that were affected by the flooding in the community of La Union. In doing so, case management and consulting services were used to identify and address health and human service needs.

The scope of work included interviewing, assessing and providing case management after a disaster. These are specialized professional services that are not routine and require a professional skill set. Additionally, the agency will make independent decisions to identify referrals for people and guide county staff in identifying resource needs.

The Esperanza Guidance Center was identified as an agency that is familiar with the community, resources, and traumatic event response. These will be short term services and we estimate not spending more than \$3,000.

Jamie Michael