



DOÑA ANA COUNTY PURCHASING DEPARTMENT
MEMORANDUM

TO: Procurement File	DATE: September 13, 2013
FROM: Donald E. Bullard, Purchasing Manager	
SUBJECT: Emergency Procurement Determination	

The County Utilities Department is requesting approval of emergency procurement for the repair of sewer line breaks in La Union.

Section 13-1-127 NMSA 1978 states in pertinent part "An emergency condition is a situation that creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- (1) the functioning of government;**
- (2) the preservation or protection of property; or**
- (3) the health or safety of any person (13-1-127 NMSA)."**

The Utilities Department followed the correct procedures and provided the Purchasing Department with the required documentation.

The Purchasing Department has determined that not immediately repairing the sewer line breaks could have seriously threaten the health of County residences. The emergency purchase from Burn Construction is hereby approved.

UTILITIES DEPARTMENT

EMERGENCY PURCHASE ORDER FOR SERVICE REPAIRS

JUSTIFICATION LETTER

Sue Padilla, Interim County Manager
Doña Ana Government Center
845 N. Motel Blvd.
Las Cruces, NM 88007

Dear Mrs. Padilla:

Sewer line breaks have occurred in the La Union area due to rain and flood issues. It is estimated that repair costs will be at a minimum of \$3,000.00. We will be requisitioning Burn Construction for the necessary repairs. The cost will come out of our fund 50046.

It is detrimental that repairs be done for the health, safety and welfare of the residents.

Your consideration and approval is greatly appreciated and anticipated.

Sincerely,



Nora A. Oliver
Office Supervisor


Approval: Sue Padilla, Interim County Manager

9/13/13
Date