"SOLE SOURCE" PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department name: Doña Ana County Health & Human Services (DACHHS)

1. Name of product or service: Jail Diversion services not to exceed $82,000.
2. Name of product manufacturer: Forensic Intervention Consortium of Dona Ana County (FIC-DAC)
3. Name of "sole" product supplier or service provider: Forensic Intervention Consortium of Dona Ana County
4. Describe in general terms the product/service you are requesting and the intended application.

   We are requesting the following services:

   - Jail diversion triage services for individuals who exhibit Axis I mental illnesses and are currently in the detention center.
   - Jail diversion triage services for individuals who exhibit Axis I mental illnesses and who are referred by the criminal justice system.
   - Temporary assistance to individuals that are mentally ill in the way of assessment, temporary housing, medication, food, transportation and application of SSI, general assistance and other resources.
   - Development of a strategy to prevent or reduce incarceration of individuals who are found incompetent to stand trial.
   - Assist the courts by providing a service to obtain Treatment Guardians.

5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.

   The Forensic Intervention Consortium of Dona Ana County (FIC-DAC) has been the sole source provider of jail diversion triage services to the adult mentally ill in Dona Ana County since 1999. They are the only agency in Dona Ana County that receives referrals from the District Court and the Dona Ana County Detention Center for jail diversion services.

FIC-DAC assists the courts in Dona Ana County by providing a service to obtain Treatment Guardians. FIC-DAC recruits community members and trains them to become treatment guardians. These treatment guardians are responsible for the health and treatment issues of a mentally ill individual.

6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation).

   Research was completed online to try to locate additional providers of these services in Dona Ana County. We reviewed the website for the National Alliance on Mental Illness (NAMI) in Dona Ana County and only one resource is listed under jail diversion services.

7. What product supplier or service provider has your Department used until now to satisfy similar requirements?

   DACHHS has been using Forensic Intervention Consortium to satisfy this requirement for the past several years.

Signature of Department Head _____ Date 2/12/16

(Attach Quote and Use Additional Sheets As Necessary)

**This form is used by Purchasing Department to determine if a "Sole Source" procurement criterion is met. Completing this form does not guarantee approval of this type of procurement.

FORENSIC INTERVENTION CONSORTIUM

OF DONA ANA COUNTY

CRISIS INTERVENTION CIT TRAINING

JAIL DIVERSION ASSISTING THE MENTALLY ILL

P.O. Box 16466 * Las Cruces, NM 88004 * ph 575-523-8015 * fax 575-523-8418

February 11, 2016

Dona Ana County

Health and Human Services Department
845 N. Motel Blvd.
Las Cruces, NM 88007

The Forensic Intervention Consortium of Dona Ana County (FIC-DAC) has been the *sole source* provider of jail diversion triage services to the adult mentally ill in Dona Ana County since 1999. We are the only agency in Dona Ana County that receives referrals from the District Court and the Dona Ana County Detention Center for jail diversion services.

We are hereby requesting $82,000 for FY 16-17 to reduce the high bed day cost of incarceration that is currently encumbered by the County. In exchange, we will provide the following services:

- Provide jail diversion triage services for individuals who exhibit Axis I mental illnesses and are currently in the detention center.
- Provide jail diversion triage services for individuals who exhibit Axis I mental illnesses and who are referred by the criminal justice system.
- Provide temporary assistance to individuals that are mentally ill in the way of assessment, temporary housing, medication, food, transportation and application of SSI, general assistance and other resources.
- Develop a strategy to prevent or reduce incarceration of individuals who are found incompetent to stand trial.
- Assist the courts by providing a service to obtain Treatment Guardians.

We believe your research, networking and through collaboration with our local criminal justice professionals will provide give you the justification to continue to declare our organization as the *sole* provider for these services in Dona Ana County.

Respectfully,

Rondeau Gurley
Executive Director