

“SOLE SOURCE” PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department name: FLEET

1. Name of product or service: GM Parts
2. Name of product manufacturer: General Motors/Chevrolet
3. Name of “sole” product supplier or service provider: Bravo Chevrolet
4. Describe in general terms the product/service you are requesting and the intended application.

These are OEM parts for County owned GM vehicles

5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.

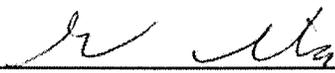
Bravo Chevrolet is the only GM/Chevrolet OEM parts dealership in town.

6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation).

**Bravo Chevrolet is the only GM/Chevrolet OEM parts dealership in town.
It is not cost effective or efficient to get delivery of parts from out of town vendors.**

7. What product supplier or service provider has your Department used until now to satisfy similar requirements?

Bravo Chevrolet has always been the source of GM/Chevrolet OEM parts.



Signature of Department Head

12-05-13

Date

(Attach Quote and Use Additional Sheets As Necessary)

**This form is used by Purchasing Department to determine if a “Sole Source” procurement criterion is met.
Completing this form does not guarantee approval of this type of procurement.