



# DOÑA ANA COUNTY

COMMUNITY DEVELOPMENT DEPARTMENT

Building – Planning - GIS

845 North Motel Boulevard - Las Cruces, New Mexico 88007

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[www.donaanacounty.org](http://www.donaanacounty.org)

## HOME OCCUPATION REGISTRATION

Please print clearly, then answer the questions by placing a checkmark in the appropriate boxes.

APPLICANT'S NAME:
LOCATION OF BUSINESS:
DESCRIPTION OF PROPOSED BUSINESS:
MAILING ADDRESS OF PROPOSED BUSINESS:
NAME OF PROPOSED BUSINESS:
EMAIL AND/OR URL ADDRESS:

**NOTE:** I agree to the following conditions related to the Home Occupation:

1. No more than 2 people, in addition to the permanent occupants residing on the premises, shall be engaged in the Home Occupation (HO).
2. There will do no change in the outside appearance of the premises, or any visible evidence of the HO at the residence.
3. The storage associated with the HO will be completely enclosed and use no more than 600 square feet of the floor area of the residence.
4. If any sign will be used to advertise the HO, size shall not exceed 1 sq. ft.
5. No more than 2 clients or customers shall be at the HO at 1 time and I agree to provide 2 off-street parking spaces for these customers.
6. No flammable or hazardous products shall be stored at the residence.
7. If any vehicle exceeds 1-ton in weight is used with HO, it shall be out of public view. Semi-trailers, cabs and trailers with weight limitations shall not be used for the HO.
8. Will the Home Occupation create any noise, vibration, glare, fumes, odors, or electrical interferences? If so, list \_\_\_\_\_
9. Will any commodities be sold at the residence? Is so, list \_\_\_\_\_

Yes	No

Proprietors shall be in compliance with the Code of Doña Ana County and the business shall be clearly incidental and subordinate to the primary **residential** use of the property, failure to do so may result in revocation of the Business Registration Permit. I understand the granting of this Home Occupation Permit is dependent upon abiding by all Codes and Ordinances and by obtaining an annual County Business Registration License. If clients or customers frequent the HO, I shall provide a scaled drawing that complies with general site plan requirements and I further consent to a reasonable inspection of the premises to determine compliance with the provisions of the County Code.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED		DENIED	
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County Planner: \_\_\_\_\_ Date: \_\_\_\_\_