



**DOÑA ANA COUNTY PURCHASING DEPARTMENT**  
**MEMORANDUM**

<b>TO: Procurement File</b>	<b>DATE: December 20, 2013</b>
<b>FROM: Donald E. Bullard, Purchasing Manager</b>	<b>DB</b>
<b>SUBJECT: Emergency Procurement Determination</b>	

The County Utilities Department is requesting approval of emergency procurement for the repair of EG Controls replacement starters and logic chassis at the Montana Vista Lift Station #1.

Section 13-1-127 NMSA 1978 states in pertinent part "An emergency condition is a situation that creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- (1) the functioning of government;**
- (2) the preservation or protection of property; or**
- (3) the health or safety of any person (13-1-127 NMSA)."**

DAC Utilities Department followed the correct procedures and provided the Purchasing Department with the required documentation.

The Purchasing Department has determined that not immediately repairing the EG Controls replacement starters and logic chassis at the Montana Vista Lift Station could have seriously threatened the health of County residences. The emergency purchase from James, Cooke & Hobson is hereby approved. The emergency purchase was posted on the County website on 12/20/2013.

**EMERGENCY PURCHASE JUSTIFICATION**

December 13, 2013

To: Chuck McMahon  
Assistany County Manager, Operations

From: Kurt Moffatt *KM*  
Utilities Manager

An emergency purchase is requested from James, Cooke and Hobson (\$4,710.98) for EG Controls brand replacement starters and a logic chassis. The repair is for the County's Montana Vista lift station # 1 and San Miguel lift station # 8. Both lift stations are in danger of failing completely and the purchase is necessary to prevent a sewage spill and/ or backups. James, Cooke and Hobson is the authorized supplier for EG Controls in this region.

Approved

 12/17/13

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Charles McMahon



**JAMES, COOKE & HOBSON, INC.**

4709 Ripley Drive El Paso, TX 79922  
Phone: 915.581.5458 Fax: 915.581.9242  
E-mail: jap@jchinc.com

December 16, 2013

To: **Doña Ana County**

Quotation #: **121613MISC-A**

Attn: **Lenny Hernandez**

Job Name: **EG Controls**

Phone: 575.202.6599

Location: **Doña Ana County, NM**

Fax: 575.233.2195

Quotation By: **Jonathan Polasek**

Unless otherwise stated: Prices are firm for 30 days from bid date, payment terms are 50% down and 50% with shipment (unless credit is approved). Interest shall accrue at 0.5% per month on past due amounts per month. Freight terms are FOB Destination, full standard freight included. Any taxes are additional. **Items included are only those listed below.** Please review carefully.

**Parts for Montana Vista EG Controls Panel #258069**

<u>QTY</u>	<u>DESCRIPTION</u>	<u>EACH</u>	<u>TOTAL</u>
2	<b>C-H SIZE 4 STARTERS:</b> <i>p/n AN16NN0A</i> Availability is approx. 1 week, ARO	\$1,795.11	\$3,590.22
2	<b>C-H Contactors</b> <i>p/n C320KGS21</i> Availability is approx. 1 week, ARO	\$37.84	\$75.68
2	<b>C-H O/L Heaters</b> <b>H2024-3</b> Availability is approx. 2 weeks, ARO	\$58.04	\$116.08

**Notes:**

Standard freight included  
Thanks for the opportunity to quote

Jonathan Polasek

# JCH JAMES, COOKE & HOBSON, INC.

4709 Ripley Drive El Paso, TX 79922  
Phone: 915.581.5458 Fax: 915.581.9242  
E-mail: jap@jchinc.com

November 21, 2013

To: Doña Ana County

Quotation #: 112113MISC-B

Attn: Lenny Hernandez

Job Name: EG Controls

Phone: 575.202.6599

Location: Doña Ana County, NM

Fax: 575.233.2195

Quotation By: Jonathan Polasek

Unless otherwise stated: Prices are firm for 30 days from bid date, payment terms are 50% down and 50% with shipment (unless credit is approved). Interest shall accrue at 0.5% per month on past due amounts per month. Freight terms are FOB Destination, full standard freight included. Any taxes are additional. **Items included are only those listed below.** Please review carefully.

### Parts for San Miguel #8 EG Controls Panel #260477

<u>QTY</u>	<u>DESCRIPTION</u>	<u>EACH</u>	<u>TOTAL</u>
1	EG Controls LC103 Logic Chassis <i>p/n LC103</i>	\$929.00	\$929.00

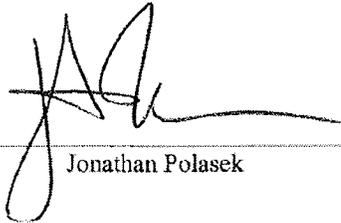
#### Notes:

Please allow approx. 2 weeks for delivery, ARO

Standard freight included

Thanks for the opportunity to quote

SAN MIGUEL  
LIFT STA #8



Jonathan Polasek



**JAMES, COOKE & HOBSON, INC.**

4709 Ripley Drive El Paso, TX 79922

Phone: 915-581-5458

Fax: 915-581-9242

E-mail: [mas@jchinc.com](mailto:mas@jchinc.com)

December 11, 2013

**To:** Camino Real Regional Utility Authority      **Attn:** Ernie Carranza  
**From:** Mark Snyder  
**Subject:** JCH Representations

Per your request, JCH is the Manufacturer's Sole Representative for Sales regarding the following companies:

Aurora Pump Company  
Badger Meter  
Canariis Pumping Systems  
Cla-Val  
Clor-Tec  
EG Controls  
Enviroment One  
Gardner Denver (Hoffman Blowers)  
Netzsch  
Pulsafeeder Metering Pumps  
Severn Trent Water Purification – Capital Controls  
Xylem Flygt  
Xylem Sanitaire

Please contact me should you need additional information.

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Mark Snyder