

“SOLE SOURCE” PROCUREMENT JUSTIFICATION

Sole source purchases are goods and services available from only one vendor. There may be just one vendor because of patents or copyrights or simply because the vendor is the only one which supplies the good or service. Using Department must provide a written explanation as to why only this particular product/service is acceptable and why no other will be suitable or acceptable to meet the need. A quote must accompany this form.

Department name: Doña Ana County Health & Human Services (DACHHS)

1. Name of product or service: Doña Ana County Teen Court alternative sentencing program \$30,000.
2. Name of product manufacturer: Doña Ana County Teen Court (DACTC)
3. Name of “sole” product supplier or service provider: Doña Ana County Teen Court (DACTC)
4. Describe in general terms the product/service you are requesting and the intended application.

DACHHS is requesting alternative sentencing services. Teen Court is an alternative sentencing program for youth charged with misdemeanor offenses. The program offers an alternative to the formal juvenile justice system while allowing teens to be accountable for their actions. There are two primary benefits to the program; education and intervention/prevention. Teen Court promotes and provides avenues for positive development. The program educates youth on the impact their behavior has on their families, their communities and themselves.

Doña Ana County Teen Court (DACTC) will provide each juvenile with a sentencing hearing. At the sentencing hearing, the juvenile will be sentenced by a panel of his/her peers. The sentence may have several components, including community service, hours of jury duty, and/or participation in other programs provided by Doña Ana County Teen Court.

DACTC coordinates the production, distribution and presentation of the Shattered Lives - Every 15 Minutes program throughout Doña Ana County. Shattered Lives - Every 15 Minutes realistically and dramatically replicates the potential devastation that can occur due to under-age drinking resulting in automobile crashes. The project's impact is significant to youth and adults alike in efforts toward reducing under-age alcohol use.

5. Describe the unique features/capabilities/characteristics that distinguish it from other products/services.

Doña Ana County Teen Court (DACTC) has developed and implemented two programs the Teen Alcohol and Drug Awareness Program (TAAP) and an Anger Management Course. These programs give youth the tools they need to make more informed decisions/choices; thus empowering them to make positive changes in their lives and communities.

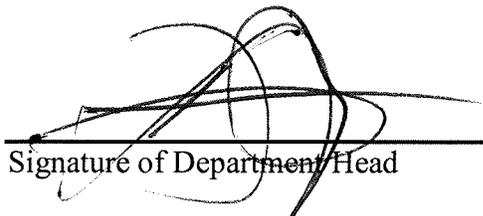
6. How did you determine there was only one source for the product or service? Provide information on the research that was performed to locate suppliers for this product(s) or service(s). (Please furnish names, addresses and other documentation).

DACTC is the only program in the county that offers either of these two programs and has made it a mandatory part of every sentence invoked on all juveniles, and requires the presence and participation of the juvenile's parents and/or their guardian(s). Referrals from schools and Juvenile Probation and Parole are also accepted, depending on space availability.

Juvenile Probation & Parole (JPPO), located at 750A N. Motel Blvd, Las Cruces, NM 88007, also refers juvenile offenders to the Juvenile Citation Program which offers services different from those offered by the DACTC program. JPPO and the Juvenile Citation Program were contacted to verify program differences. Both agencies agreed there is a difference between the two programs including, but are not limited to: referral to either program is based on degree of offense, participants being able to work together, length and topics of sessions, and referring agencies.

7. What product supplier or service provider has your Department used until now to satisfy similar requirements?

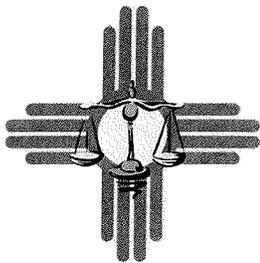
DACHHS has been using DAC Teen Court to satisfy this requirement for 17 years.


Signature of Department Head

3/18/2015
Date

(Attach Quote and Use Additional Sheets As Necessary)

**This form is used by Purchasing Department to determine if a "Sole Source" procurement criterion is met. Completing this form does not guarantee approval of this type of procurement.



Doña Ana County Teen Court

2251 Calle de Santiago • P.O. Drawer W
Mesilla, New Mexico 88046

Telephone (575) 647-2154 • Fax (575) 647-2158
Federal Tax ID# 85-0438571

STAFF MEMBERS

ANTONIA HERNANDEZ,
Executive Director

TRACY RODRIGUEZ,
Case Manager

March 4, 2015

Mr. Eric Bransford
Doña Ana County Dept. of Health and Human Services
DWI Program
845 N. Motel Blvd.
Las Cruces, NM 88007

Dear Mr. Bransford:

First and foremost I would like to take this opportunity to thank you for your continued support of Doña Ana County Teen Court. Teen Court is an alternative sentencing program for youth charged with misdemeanor offenses. The program offers an alternative to the formal juvenile justice system while allowing teens to be accountable for their actions. There are two primary benefits to the program; education and intervention/prevention. Teen Court promotes and provides avenues for positive development. The program educates youth on the impact their behavior has on their families, their communities and themselves.

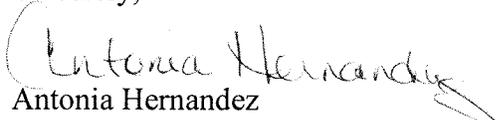
Doña Ana County Teen Court (DACTC) has developed and implemented two programs the Teen Alcohol and Drug Awareness Program (TAAP) and an Anger Management Course. These programs gives youth the tools they need to make better more informed decisions/choices. Thus empowering them to make positive changes in their lives and communities.

DACTC is the only program in the county that offers either of these two programs and has made it a mandatory part of every sentence invoked on all juveniles, and requires the presence and participation of the juvenile's parents and/or their guardian(s). Referrals from schools and Juvenile Probation and Parole are also accepted, depending on space availability.

DACTC has also shouldered the responsibility for the coordination of the production, distribution and presentation of the *Shattered Lives - Every 15 Minutes* program throughout Doña Ana County. *Shattered Lives - Every 15 Minutes* realistically and dramatically replicates the potential devastation (critical physical harm or death) that can occur due to under-age drinking resulting in automobile crashes. The project's impact is significant to youth and adults alike, and is seen as a definite element in the area's efforts toward reducing under-age alcohol use.

Thank you again for your continued support and we look forward to continued work with these programs and for new ways to collaborate with your department and specifically the DWI Program. If you have any questions, please do not hesitate to contact me at (575) 647-2154.

Sincerely,


Antonia Hernandez
DACTC, Executive Director

"In order for you to succeed, your desire for success should be greater than your fear of failure" - Bill Cosby

| Line Item | Service Description | Unit Value of Service per Defined United | Units of Service to be Provided | Total Annual Value |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------|-------------------------------------------------|----------------------------------------------------|----------------------------------------|
| ALTERNATIVE SENTENCING | | | | |
| 1. | Alternative Sentencing 12 Month Program | \$15.00 per Referral | 300 | \$4,500.00 (300 x \$15.00) |
| 2. | Alternative Sentencing 12 Month Program | \$50.00 per Referral Processed | 200 | \$10,000.00 (200 x \$50.00) |
| 3. | Alternative Sentencing 12 Month Program | \$155.00 per Teen Court Participant | 100 | \$15,500.00 (100 x \$155.00) |
| <i>Total cost for alternative sentencing</i> | | | | \$30,000.00 |
| SHATTERD LIVES OF DOÑA ANA COUNTY – Every 15 Minutes” | | | | |
| 4. | Stage 1: Three (3) Planning Committee Meetings | \$10.00 per participant | 12 participants minimum (12 x \$10.00 = 120.00) | \$240.00 (3 x \$120.00) |
| 5. | Stage 2: Three (3) Planning Committee Meetings | \$10.00 per participant | 12 participants minimum (12 x \$10.00 = 120.00) | \$240.00 (3 x \$120.00) |
| 6. | Parent/Youth Meetings: Two (2) meetings <i>(Participants of Every 15 Minutes)</i> | \$12.50 per participant | 25 participants minimum (25 x \$12.50 = 312.50) | \$625.00 (2 x \$312.50) |
| 7. | Program Event - <i>Shatter Lives “Every 15 Minutes”</i> | \$12.00 per student | 200 Students | \$2,400.00 (200 x \$12.00) |
| 8. | Alcohol Prevention Retreat – <i>Shattered Lives “Every 15 Minute” program</i> | \$16.50 per participant | 30 participants | \$495.00 (30 x \$16.50) |
| <i>Total Cost Shattered Lives of Doña Ana County “Every 15 Minutes”</i> | | | | \$4,000.00 |
| INTERVENTION and PREVENTION | | | | |
| 9. | Intervention/Prevention Services to Youth in Hatch, New Mexico | \$25.00 per student | 400 students | \$10,000.00 (400 x \$25.00) |
| 10. | Collaboration with DACHHS Prevention Staff to deliver the DACHHS Prevention Curriculum | \$20.00 per participant | 100 participants | \$2,000.00 (100 x \$20.00) |
| <i>Total cost of Intervention and Prevention</i> | | | | \$12,000.00 |
| 11. | TOTAL VALUE | | | \$46,000.00 |