



DOÑA ANA COUNTY PURCHASING DEPARTMENT
MEMORANDUM

TO: Procurement File	DATE: October 11, 2013
FROM: Donald E. Bullard, Purchasing Manager <i>DB</i>	
SUBJECT: Emergency Procurement Determination	

The CRRUA is requesting approval of emergency procurement for the repair of a wastewater pump at the Santa Teresa Lift Station.

Section 13-1-127 NMSA 1978 states in pertinent part "An emergency condition is a situation that creates a threat to public health, welfare or safety such as may arise by reason of floods, epidemics, riots, equipment failures or similar events. The existence of the emergency condition creates an immediate and serious need for services, construction, or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

- (1) the functioning of government;**
- (2) the preservation or protection of property; or**
- (3) the health or safety of any person (13-1-127 NMSA)."**

CRRUA followed the correct procedures and provided the Purchasing Department with the required documentation.

The Purchasing Department has determined that not immediately repairing the wastewater pump could have seriously threatened the health of County residences. The emergency purchase from James, Cooke & Hobson is hereby approved. The emergency purchase was posted on the County website on 10/11/2013.

EMERGENCY PURCHASE JUSTIFICATION

October 9, 2013

To: M. Sue Padilla
Interim County Manager

From: Kurt Moffatt
Utilities Manager Km

An emergency purchase is requested from James, Cooke & Hobson (\$8,390.61) to repair a Flygt brand pump at the Santa Teresa lift station # 6. This lift station pumps wastewater from the entire community of La Union as well as parts of Santa Teresa to the W. Mesa WWTP. The vendor is the authorized service center for Flygt pumps. The purchase is necessary to prevent a sewage spill and/ or backups.

Approved

Sue Padilla



JAMES, COOKE & HOBSON, INC.

4709 Ripley Drive El Paso, TX 79922
Phone: 915.581.5458 Fax: 915.581.9242
E-mail: jap@jchinc.com

October 8, 2013

To: CRRUA

Quotation #: 100813RPR-A

Attn: Ashley Firl

Job Name: Flygt

Phone: 575.202.7173

Location: Sunland Park, NM

Email: ashleyf@donaanacounty.org

Quotation By: Jonathan Polasek

Unless otherwise stated: Prices are firm for 30 days from bid date, payment terms are 50% down and 50% with shipment (unless credit is approved) – with approved credit, Net 30 days. Interest shall accrue at 0.5% per month on past due amounts per month. Freight terms are FOB Destination, full freight included. Any taxes are additional. **Items included are only those listed below.** Please review carefully.

*****BASIC FLYGT PUMP REPAIR ESTIMATE*****

Repair of Flygt Pump 3300.181.0220108

Repair Includes:

- 1 FLYGT BASIC REPAIR KIT *P/N 601 89 24*
INCLUDES: O-RING KIT
UPPER BEARING
LOWER BEARING
INNER MECHANICAL SEAL
OUTER MECHANICAL SEAL
SEAL STRIPS
COVER
- 1 45' FLYGT SUBCAB POWER CABLE *P/N 94 21 11*
- 1 FLYGT CABLE GROMMET *P/N 84 35 64*
- 1 OIL & LUBE
- 1 LABOR FOR REPAIR
- 1 ESTIMATED TAX ON LABOR 5.125% X \$750.00

Estimated Total \$8,390.61

Notes:

This estimate does not include the stator, impeller or any parts other than those listed above.
Thanks for the opportunity to quote

Jonathan Polasek